Family Literacy in Adult Education
OUTCOME AND STUDENT STATUS MEASURES

PARENT EDUCATION

1. The initial National Reporting System (NRS) Family Literacy (FL) Goals Summary Form must be completed within twelve (12) hours of the student’s enrollment in Family Literacy.

2. The NRS Family Literacy Goals Summary Form must be completed by an Adult Education or Family Literacy staff member in consultation with the adult student enrolling in the Family Literacy Program. The Summary Form is designed to identify the adult student’s academic/career readiness and parenting goals and document their ongoing progress toward successful attainment of these goals and, when coupled with other student outcomes (EFL gain, HSED, HSD, CRC), be used to assess the program’s performance.

3. The Adult Education Parent PRE-Survey must be completed by the student within the first twelve (12) hours of participation in Family Literacy.

4. The Adult Education Parent POST-Survey must be completed at a minimum quarterly and when the student exits the program.

5. The Adult Education Parent PRE-Survey and the Adult Education Parent POST-Survey may be administered individually or in a group setting.

6. Once the student has completed the Adult Education Parent PRE-Survey, the adult education or family literacy staff member must consult with the parent to identify one (1) or more parenting goals. Each student must select a minimum of one (1) primary goal and one (1) aligned secondary goal. For example, a student may select to increase their involvement in their children’s education as a primary goal. If so, they must select a minimum of one secondary goal under that heading (i.e. help more frequently with school, increase contact with children’s teachers, or more involved in children’s school activities). To indicate the student’s choices, the staff member should check the appropriate primary goal by entering an X under the related secondary goal(s), and enter the date of the consultation with the student. Both staff member and student must then enter their initials under date set.

Note: See AE NRS FL SUMMARY FORM for ACADEMIC AND PARENTING GOALS
Note: A student who has reached the highest level in a specific secondary goal area should not set that area as a secondary goal.

7. At a minimum, all students must set an academic AND/OR workplace goal AND a minimum of one parenting goal. Students may set multiple parenting goals.

8. The AE NRS Family Literacy Summary Form for Academic and Parenting Goal, Adult Education Parent PRE-Survey, and Adult Education Parent POST-Survey must be maintained in the teacher folder.

9. Adult education students enrolled in Family Literacy will participate in parent education a minimum of **fifteen (15) hours monthly**.

   - A maximum of five (5) hours may be integrated with adult basic education, English as a Second Language (ESL), and career readiness hours.

   - The remaining ten (10) hours must be devoted specifically to parenting topics and activities that support the primary and secondary parent National Reporting System (NRS) goals:
     Primary Goal - Increased involvement in children’s literacy
     - Secondary Goals
       - Reading to children
       - Visiting the library
       - Access to books in home (obtained through purchase or donation)

     Primary Goal - Increased involvement in children’s education
     - Secondary Goals
       - Help with school
       - Contact with children’s teacher
       - Involvement in children’s school activities

   - The ten (10) instructional hours must include instruction that integrates sessions on literacy, (language, reading and math), as well as child growth and development. For example, programs may incorporate sessions on brain development, social/emotional development, effective emerging literacy strategies, selecting age appropriate books, and other topics (some of which should be generated by the participants) that help parents understand the rationale for the above NRS parent education primary and secondary goals.